

YOUR WEDDING PHOTOGRAPHY PLANNING GUIDE



Your Wedding Photography Planning Guide

In the coming months, you will be assembling a team of friends, family, and professionals to help you prepare for one of the most important events of your life!

#icantbelievethisishappening

Wedding photography will be that one service that will not only capture your wedding, but will also document the activities of all the other vendors, family, and guests. After the wedding, all you really have left are your wedding photos.

#aphotoiswortha1000words

The following questions will help me and my team at Trans4mation Photography learn as many details about your wedding, so we leave nothing to chance. We want to be prepared to capture your wedding story as candidly as possible.

#ifyoufailtoplanyouplantofail

So, let's start with the most important basics... YOU! Please print clearly, so I can nail this for you! If you don't know, please estimate/approximate the times or details, recognizing that Wedding Day activities almost always shift a little bit. If you really don't know, please put down either Not Applicable or TBD for To Be Determined (we'll review these items again at a later date).

Along with the best professional team in the world (okay, that might be a bit of hyper-exaggeration), I can't wait to photograph your wedding. Again, I am so humbled that you would ask me to be part of this very festive and sacred time for both of you, your families and friends!

Joey

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Trans4mation  Photography

**Look
Your
Best**



STARS OF THE SHOW

REMEMBER TO PRINT / WRITE CLEARLY!

Bride's Full Name:

Bride's Cell Phone #:

Bride's Getting Ready (address and suite #):

Bride's Arrival to Getting Ready Location:

Groom's Full Name:

Groom's Cell Phone #:

Groom's Getting Ready Location (address and suite#):

Groom's Arrival to Getting Ready Location:

First Look Location and Start Time:

Ceremony Venue Name and Address:

Ceremony Start / Finish Times:

Reception Venue Name and Address:

Cocktail Start / Finish Times:

Balance of Reception Start / Finish Times:

Transportation (Method, Times, Locations, Routes – please give as much details as possible):

Approximate Number of Wedding Guests:

Describe any photography restrictions at the venues or by the officiant?



Capture The Moments

BRIDAL PARTY

Name of Bridesmaids (please denote Maid/Matron of Honor):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

Name of Groomsmen (please denote Best Man):

- 1.
- 2.
- 3.
- 4.
- 5.
- 6.
- 7.
- 8.
- 9.
- 10.

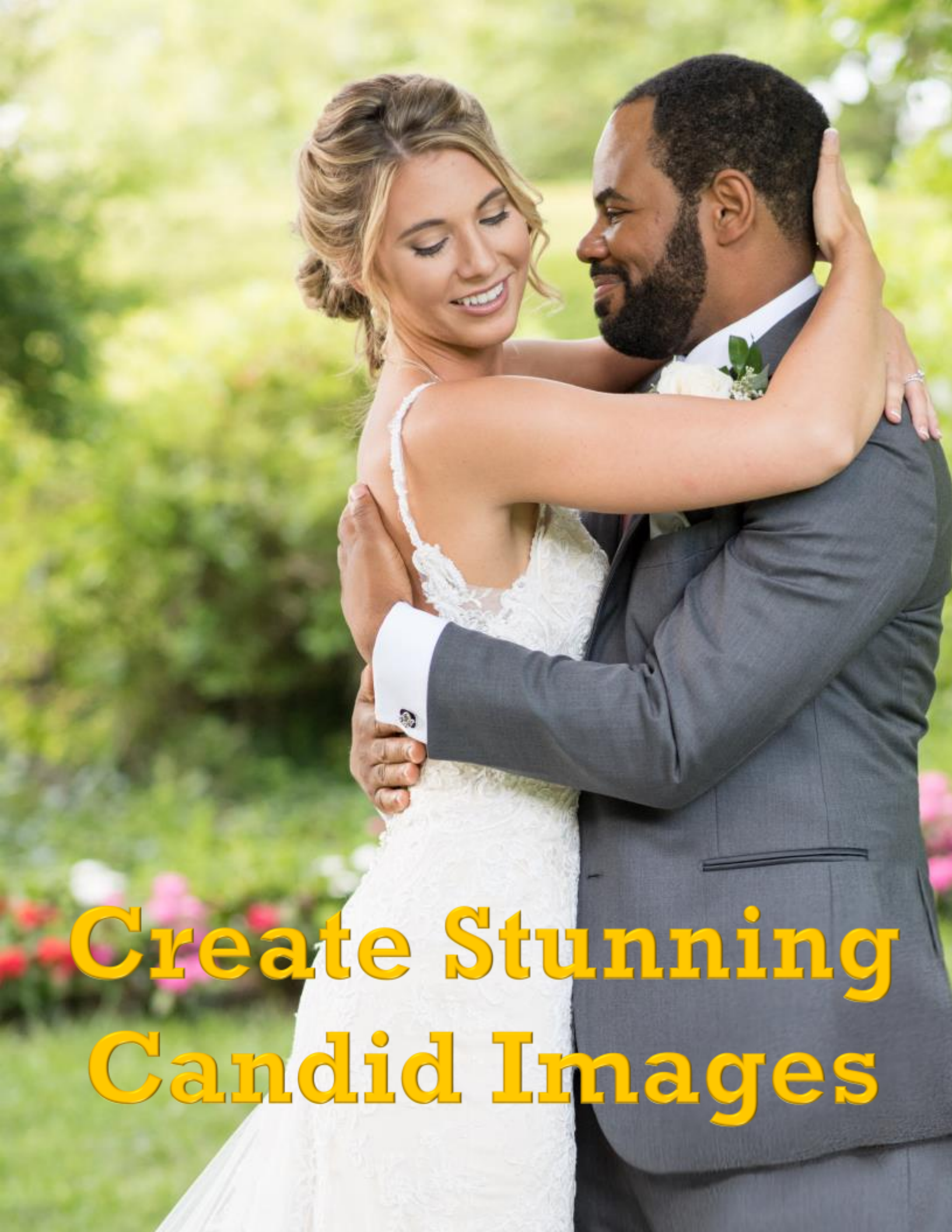
Names of Junior Bridesmaids, Flower Girls, and Ring Bearers:

- 1.
- 2.
- 3.

WEDDING TEAM

Your wedding team, made up of various vendors, designers, professionals, and consultants, are people I rely on too! Please share their names, emails, and phone numbers here:

Hair:	Candy / Specialty Bar:
Make-up:	Bakery / Cake:
Bridal Gown/Dress:	Florist:
Bridesmaids' Dresses:	Photo Booth:
Bridal Shoes:	Videographer / Cinematographer:
Bridesmaids' Shoes:	Favors and Gifts:
Wedding Bands / Rings:	Officiant:
Jewelry / Accessories:	Wedding Event / Day of Planner:
Veils / Wreaths / Tiaras:	Calligraphy:
Tuxedos / Men's Wear:	Invitations / Paper Goods:
Groom/ Groomsmen's Shoes:	Lighting Up-lighting:
Decorations:	Fireworks:
Limousine / Transportations:	Tents:
DJ or Band:	Furniture:
Caterer:	Wedding Designers / Décor:
Other Vendors?	



**Create Stunning
Candid Images**

PORTRAITS

Please provide me with a list of portraits I and my team should plan on taking either during the “First Look” time slot, or between the Ceremony and Reception (normally during the Cocktail hour). The list should be the “Must Haves” of about 10 or so photos. Please create a separate list of “Nice-To-Haves” which I will endeavor on capturing, if conditions and time permits. If we run out of time, we will try to capture these at the reception.

Remember to share these lists with your Event Coordinator (not just the Day of Planner) who is familiar with both families, in order to help coordinate the family members, get them lined up, and photographed quickly. The faster this part goes, the faster family members and bridal party members go to the cocktail hour! We don't want grandma strolling away!

Below is only a list of “ideas” for you both to consider. Again, you want to narrow this down to about 10 to help move things along. Circle the one's you think are most important, or add any that aren't on the list:

PARENTS

1. Bride + Groom + Bride's Parents
2. Bride + Bride's Parents
3. Bride + Bride's Mom
4. Bride + Bride's Dad
5. Bride + Groom + Groom's Parents
6. Groom + Groom's Parents
7. Groom + Groom's Mom
8. Groom + Groom's Dad

SIBLINGS

1. Bride + Groom + Bride's Siblings
2. Bride + Bride's Sister(s)
3. Bride + Bride's Brother(s)
4. Bride + Groom + Bride's Parents + Bride's Siblings
5. Bride + Bride's Mom + Bride's Sister(s)
6. Groom + Bride's Dad + Bride's Brother(s)
7. Bride + Groom + Groom's Siblings
8. Groom + Groom's Sister(s)
9. Groom + Groom's Brother(s)
10. Bride + Groom + Groom's Parents + Groom's Siblings
11. Bride + Groom's Mom + Groom's Sister(s)
12. Groom + Groom's Dad + Groom's Brother(s)
13. Bride + Groom + Bride's Parents + Bride's Siblings + Groom's Parents + Groom's Siblings

GRANDPARENTS

1. Bride + Groom + Bride's Grandparents
2. Bride + Bride's Grandma(s)
3. Bride + Bride's Grandpa(s)

4. Bride + Groom + Groom's Grandparents
5. Groom + Groom's Grandma(s)
6. Groom + Groom's Grandpa(s)
7. Bride + Groom + Bride's Grandparents + Groom's Grandparents
8. Bride + Groom + Bride's Parents + Bride's Siblings + Bride's Grandparents
9. Bride + Bride's Mom + Bride's Sister(s) + Bride's Grandma(s)
10. Groom + Bride's Dad + Bride's Brother(s) + Bride's Grandpa(s)
11. Bride + Groom's Mom + Groom's Sister(s) + Groom's Grandma(s)
12. Groom + Groom's Dad + Groom's Brother(s) + Groom's Grandpa(s)
13. Bride + Groom + Groom's Parents + Groom's Siblings + Groom's Grandparents
14. Bride + Groom + Bride's Parents + Bride's Siblings + Bride's Grandparents + Groom's Parents + Groom's Siblings + Groom's Grandparents

AUNTS, UNCLES, AND COUSINS

1. Bride + Groom + Bride's Parents + Bride's Siblings + Bride's Grandparents + Bride's Aunt(s) + Bride's Uncle(s) + Bride's Cousins
2. Bride + Groom + Groom's Parents + Groom's Siblings + Groom's Grandparents + Groom's Aunt(s) + Groom's Uncle(s) + Groom's Cousins

"MUST HAVES"

Having done many, many weddings over the years, I've noticed there are common themes that never change, as well as emerging and trendy, but classy ideas that keep weddings fresh and unique. The list below contains a compilation of those "must-have" shots that most brides and grooms hope to get. Even if you miss it, or forget you saw it, I will capture it for you! Add other ideas you have here:

1. Invitation Suite	14. Exchanging Vows
2. Ring Shot	15. The Kiss
3. Details	16. Favors and Welcome Bags
4. Bouquet	17. Escort Cards
5. Glam Squad	18. Decorations
6. Admiring the Dress	19. Seating Arrangements
7. Hair Moment	20. Centerpieces
8. All Dolled Up	21. Table Setting
9. Bride and Bridesmaids	22. First Dance
10. Moments Before the First Look	23. The Cake
11. First Look	24. Dancing Queen
12. Secluded Moments	25. The Food
13. Ceremony Views	

Other Ideas?

IMPORTANT DETAILS TO REMEMBER

1. Please have a box filled with as much of the following details for me to take pictures of:

Invitation Suite: (Cards, Save the Date, Envelopes), Accessories/ Jewelry, Bridal Shoes, Garter, Rings (bride and grooms - including band and engagement rings), favors, other unique or sentimental pieces.
2. If you plan on gifting each other gifts or cards, if possible (and you can wait!), please be sure Trans4mation Photography is there to capture the moment you open the gifts/cards.
3. Please consider bringing your wedding dress on a specialty hanger, perhaps with the bride's name on it. Photographing your dress with this hanger will create much better images (as opposed to the plastic hangers your bridal shop provides). You can order these on [Etsy.com](https://www.etsy.com).
4. If possible, please have the bridal bouquet, and other flowers delivered to the same location as the Bride's Getting Ready Location. Similarly, please have the boutonnieres delivered to the Groom's Getting Ready Location. It is recommended that a good portion of the florist budget is spent on the bridal bouquet as it will appear in just about every photograph!
5. Please provide me with a copy of your Day of Timeline/ Schedule. This may include separate timelines from the venue, DJ/Band/MC, or one you or your planner create. The most preferred timeline is one that synthesizes all the events and times into one clear list.
6. Please bring any props you wish to be part of the photography: e.g., sunglasses, cigars, signs, signs, golf clubs, umbrellas, sparklers, clothing, etc.
7. Please consider communicating to your wedding guests to limit the use of their cell phones (for photos) or standing in the aisle during the processional and recessional. It's been my experience that whenever a guest raises their arms in the middle of the processional and recessional to take a photo/video, it may entirely block the view or ruin the beauty of these moments in the final product.
8. If this is a religious wedding, what religious tradition will your wedding be?
9. Will there be any special events during your wedding day (ceremony, cocktails, or reception?) such as: candle or sand ceremony, Ketubah, doves, balloons, sparklers, fireworks, horse-drawn carriage, communion, etc.? If so, please describe and give the approximate time it will occur.
10. Please provide any other information that might help me and my team do our job in the best possible way:

Woohoo! You're done!
I'm looking forward to serving you!

Trans4mation  Photography

